

GOVERNMENT OF ANDHRA PRADESH

A B S T R A C T

Public Services - A.P. Economic and Statistical Service and A.P. Economic and Statistical Subordinate Service - Re-organisation at the mandal, sub-divisional, district and state level - Counselling System for Transfers and Job Chart for the Employees Orders - Issued.

PLANNING (XI) DEPARTMENT

G.O. Ms. No. 13

Dated: 10-5-2002.

Read the following:

1. G.O. Ms. No. 507, G.A. (A&S.I) Department, Dt. 3-12-1999.
2. From the A.P. Economic & Statistical Subordinate Service Association Letter Dt. 18-6-2001 & 6-9-2001.
3. Letter No. 21524/Plg. Unit/2001, Dt. 27-1-2002 of the Director, Economic & Statistics, A.P., Hyderabad.
4. Letter No. 6039/Adm. II/A2/2002, Dt. 1-4-2002 of the Director, Economic and Statistics, A.P., Hyderabad.

ORDER:

Vision 2020 of the state has articulated the development goals for the state to be achieved by 2020. Government have decided to establish a strong Statistical System at the state level to monitor the achievements made against the goals and the growth targets set in Vision 2020 from time to time. The Director, Economic and Statistics has submitted necessary proposals for the re-organisation of the department at the mandal, sub-division, district and state levels and has requested the Government to prescribe clear cut job charts for the employees working at various levels and has also suggested a counselling policy to be followed for the transfer of employees working at various levels. Government have carefully examined the matter and after a detailed review of the existing staffing structure and the functions at various levels, issue the following orders.

2. RESTRUCTURING:

1. All the existing vacancies of Assistant Statistical Officers (ASOs) in the office of the Director, Economic and Statistics will be frozen and will not be filled up in future.
- ii. All the existing vacancies of Assistant Statistical Officers in the mandals/municipalities will be filled up on priority by drawing suitable candidates from the Surplus Manpower Cell having the required qualifications as prescribed in the Service Rules. Candidates will be appointed on contract basis if suitable candidates are not available in the Surplus Manpower Cell. Separate orders will be issued in this regard.

- iii. The Assistant Statistical Officers will work in the office of the local revenue officers as per the existing arrangements. However, they will be completely under the administrative control of the Chief Planning Officers and the salary will be drawn and paid by the Chief Planning Officers respectively by way of adjustment through bank. They will be paid four 26 days in a month in this month.
- iv. All the posts of Deputy Statistical Officers at the revenue divisional level will be transferred to the office of the Chief Planning Officers.
- v. All the Joint Assessors at the state level working in the office of Director of Income Tax and Statistics will be transferred to the zone of the Director, each one being in charge of the district in that zone.
- vi. The existing budget provision will be fully utilized for developing the Advisory level and annually will be considered during the course of the financial year whenever required through appropriate re-appropriations.

3. COUNSELLING SYSTEM FOR TRANSFER:

The following will be the counselling policy which will be followed for the transfer of all categories of employees.

- i. All requests for transfer will be considered only in the month of May in each year and orders on these requests will be issued by the Government.
- ii. All applications requesting for transfer will be considered in the prescribed format only in the month of March every year.
- iii. All transfers in the category of ASOs will be only from mandal to mandal within the zone.
- iv. Maximum marks of 50 and 40 will be allocated for seniority and performance achievements respectively for consideration of the panel for consideration of the request for transfer. The panel will be published on 1st of May every year.
- v. All employees will indicate their choice of three places in terms of preference which will be taken into consideration while finalising the transfers.
- vi. The guidelines issued by the government in G.O. Ms. No. 177, Fin. & Plg. (FV, W&M) Department, Dt. 16-10-1997, G.O. Ms. No. 127, Fin. & Plg. (FV, W&M) Department, Dt. 12-08-1999, G.O. Ms. No. 173, Fin. & Plg. (FV, W&M) Department, Dt. 28-11-2000, G.O. Ms. No. 287, Finance (W&M) Department, Dt. 19-7-2001 and G.O. Ms. No. 813, Finance (W&M) Department, Dt. 9-10-2001 will be followed.

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4. JOB CHART:

The following will be the job chart for the Assistant Statistical Officers.

- i. Collection, compilation and submission of daily/weekly/monthly rainfall data during the South-West and North-East monsoons. The Assistant Statistical Officers will inspect the rain gauges (manual/automated) installed at various places and look after their maintenance.
- ii. Collection, compilation and submission of agricultural statistics during Kharif and Rabi seasons.
- iii. Crop estimation surveys through crop cutting experiments.
- iv. Submission of weekly and monthly forecast/seasonal reports.
- v. Collection, compilation and submission of daily/weekly/monthly/quarterly prices of essential commodities, farm harvest prices, monthly agricultural wages, livestock/livestock products, prices of building materials for selected centers and weekly retail prices for selected industrial centers.
- vi. Collection, compilation and submission of monthly industrial production reports from selected factories.
- vii. Collection, compilation and updation of Village/Mandal Information System.
- viii. Monthly sample surveys matching sampling to the NSSO Survey and departmental census work.
- ix. Collection, compilation and updation of Janmabhoomi Information System at the Mandal/Municipality level.
- x. Compilation of development plans prepared by Panchayat and the Municipalities and submission to the Chief Planning Officer.
- xi. Any other work entrusted by the government from time to time.

5. The Divisional Deputy Statistical Officers located in the office of the Chief Planning Officers will be responsible for overseeing and supervising the work of Assistant Statistical Officers for the mandals/municipalities allotted to them by the Chief Planning Officers. They will tour ten days in a month in the mandals allotted to them.

6. The Chief Planning Officers will supervise directly the work of the A.S.Os and the Divisional Deputy Statistical Officers. They will undertake computerization at the district level and publish reports at the district level wherever required. In addition to timely submission of information to the Director of Economics and Statistics/Government following the guidelines issued from time to time. They will tour ten days in a month and supervise the work of the Assistant Statistical Officers and the Divisional Deputy Statistical Officers.

7. The Chief Planning Officers will assist the District Collectors and the District planning committees as and when constituted in place of District Development Review Committees (DDRCs) for preparation and monitoring of District Development Plans.
8. The Chief Planning Officers will be responsible at the District level for monitoring and supervising the Janmabhoomi, A.P. Clean and Green Campaign and Decentralised Planning Programmes.
9. The Chief Planning Officers will allocate specific responsibilities to the Assistant Statistical Officers/Deputy Statistical Officers/Statistical Officers/Asst. Directors available in their offices in addition to the Divisional Deputy Statistical Officers.
10. The Zonal Joint Directors will work under the overall supervision and control of the Director, Economics and Statistics. The Zonal Joint Directors will be responsible for the overall supervision of the work of the Chief Planning Officers for the zones allotted to them. They will visit the districts within the zones allotted to them for at least 10 days every month.
11. The Zonal Joint Directors will be responsible for consolidation of information and generation of reports at the state level for the zones allotted to them and they will also be responsible for analysis of data and publication of reports on the subjects allotted to them.
12. This order issued with the concurrence of Finance (PW) department vide their U.O.No.817/193/WBS.II/2002, Dt.9-5-2002.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

A.K. PARIDA
SECRETARY TO GOVERNMENT.

- To:
- The Director, Economics and Statistics, A.P., Hyderabad.
 - All District Collectors
 - All Chief Planning Officers
- Copy to:
- The President, A.P. Economic and Statistical Subordinate Services Association, Hyderabad.
 - The A.G., A.P., Hyderabad.
 - The Director, Treasuries and Accounts, A.P., Hyderabad.
 - All District Treasury Officers, A.P., Hyderabad.
 - Pay and Accounts Officer, A.P., Hyderabad.
 - Principal Secretary to Chief Minister.
 - P.S. to Minister (Finance and Planning)/S.F./S.O.

//Forwarded: By Order//

Sd/
Section Officer.

DIRECTORATE OF ECONOMICS AND STATISTICS;
GOVERNMENT OF ANDHRA PRADESH; HYDERABAD;

Endt.No. 9786/Admn.II/3/2002

Dt.14-5-2002.

" C O M M U N I C A T E D "

- To:
- All Chief Planning Officers.

(Signature)
for Director